



**AUSTRALIAN RAIL TRACK CORPORATION LTD**

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**Discipline**  
**Engineering Standard – NSW**

**Category**  
**Services**

**Title**  
**Preparation and Issue of Certificate of Heritage Status**

**Reference Number**  
**EYP 03 – (RIC Standard: G 4630)**

**Document Control**

<b>Status</b>	<b>Date</b>	<b>Prepared</b>	<b>Reviewed</b>	<b>Endorsed</b>	<b>Approved</b>
Issue 1 Revision 2	Mar 05	Standards and Systems	Standards Engineer	GM Infrastructure Strategy & Performance	Safety Committee
		Refer to Reference Number	H Olsen	M Owens	Refer to minutes of meeting 12/08/04

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## **About This Standard**

This circular details:

- What items require a Certificate of Heritage Status
- When it is necessary to obtain a Certificate of Heritage Status
- Method of obtaining a Certificate of Heritage Status.

## Document History

**Primary Source** – RIC Standard G 4630 Version 2.0

### List of Amendments –

ISSUE	DATE	CLAUSE	DESCRIPTION
1.1	31/08/2004		Reformatting to ARTC Standard
1.2	09/03/2005	Disclaimer	Minor editorial change Document reformatted

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## 1. Scope

This circular details:

- What items require a Certificate of Heritage Status
- When it is necessary to obtain a Certificate of Heritage Status
- Method of obtaining a Certificate of Heritage Status.

The necessity to obtain a Certificate of Heritage Status is outlined in EYP 02.

## 2. Assets (items) covered by the NSW Heritage Act 1977

The Act says buildings, works, relics or places that are of historic, scientific, cultural, social, archaeological, architectural, natural or aesthetic significance to the State of New South Wales are items of environmental heritage.

Under these requirements ARTC items include:

- Permanent Buildings
- Building environs including: fences, paths, garden landscaping structures (eg. walls, retaining walls, fountains, sculptures, ornamentation), lighting standards, signs, trees and gardens.
- Track (turntables etc)
- Relics (over 50 years old)

The above items are only indicative of the scope of items encompassed by the Act and it is stressed no action to alter, demolish or dispose of an item should commence until the item has been classified and a Certificate of Heritage Status issued.

## 3. A certificate of heritage status is required

If is intended to:

- Alter
- Demolish
- Dispose
- Extend
- Upgrade (using other than identical material to original design)
- Construct a New Building (the design must be approved where an adjacent existing building is classified into Category 1, 2 or 3).

a certificate of Heritage Status is required prior to work commencing.

#### **4. A certificate of heritage status is not required**

For routine maintenance provided that no changes are made to the item e.g. fabric, structure, design, colour, material.

#### **5. Submission for certificate of heritage status**

The Regional Property Manager is responsible for the investigation, presentation for classification and issue of a Certificate of Heritage Status for all assets.

A request for assessment should be directed to the Regional Property Manager.

The Certificate of Heritage Status will be forwarded to the Manager responsible for the item.

#### **6. Heritage classifications**

Refer to EYP 02 for definition of classes.

A certificate of Heritage Status may be issued for Groups of buildings or items, and if classified into category 1, 2 or 3 a separate certificate will also be issued for each building or item.